



Applicant Checklist for Applying and Acceptance to School

Pre-Acceptance to CCTC

- Submit application along with \$30.00 application fee.
- Meet with Admissions staff member to discuss the program and tour the school, and receive general financial aid information.
- Schedule a date for an entrance exam, pay any applicable fee and pass the exam.
- Attend an interview, if applicable to program.
- Complete a BCI/FBI background check.

Upon Acceptance to CCTC

- Submit the following documents:
 - An unexpired, valid, government issued photo identification, such as, but not limited to: driver's license, state-issued ID or passport;
 - An official high school transcript or high school equivalency diploma/certificate.
- Complete the Free Application for Federal Student Aid at studentaid.gov. Use school code 007473. Allow up to 48 hours for the application to be processed.
- Schedule an appointment with the Financial Aid office at (330)744-8703 to determine any eligibility for financial aid and establish method of payment.
- Attend the mandatory Program orientation.
- Submit signed Enrollment Agreement.
- Submit completed paperwork given at orientation.
- Begin required prerequisites (e.g. immunizations, drug screen, etc.)