

Choffin Career and Technical Center
Drug and Alcohol Abuse Prevention Program (DAAPP)
Biennial Review 2023 -2025

*Choffin Career and Technical Center: Adult Education * 200 E. Wood St.* Youngstown * OH * 44503 *
(330)744-8723*

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Last updated 3/4/2024, 9/23/24

Purpose of the Plan

The Drug-Free Schools and Communities Act (DFSCA) articulated through Education Department General Administrative Regulations (EDGAR) Part 86, that institutions complete a biennial review. In order to comply with the 1989 Amendments to the Drug-Free Schools and Communities Act, Choffin Career and Technical Center Adult Education will create a drug and alcohol awareness program to be reviewed biennially by the Youngstown City School District Safety and Security Committee.

This plan will outline programs and activities associated with Drug and Alcohol Awareness endeavors throughout the year, with specific communication to students, faculty and staff during the year.. The plan reviews the dangers of drugs and alcohol policy, procedure, student conduct and state and local actions. In accordance with [34 CF 86](#) of the Consumer Information Disclosure, Choffin CTC plan will review the enforcement and disciplinary sanction(s) imposed on violators of the college's Drug and Alcohol policies. The Biennial review will determine whether these enforcement efforts and sanctions were applied in a consistent manner.

This report is submitted as Choffin Career and Technical Center Adult Education Biennial Review for the 2023-2025 academic years.

Committee Members

In compliance with the regulation, the Safety and Security Committee will meet on an annual basis to discuss and plan any updates that need to be addressed based on the review objectives of: 1) determining program effectiveness and identifying and implementing needed changes, and 2) enforcement of sanctions. Measuring enforcement consistency is based upon the number of drug- and alcohol-related legal offenses and referrals for counseling and treatment of Choffin CTC Adult Education students and staff. A report will be submitted biennially to summarize the efforts of the Safety and Security Committee to ensure compliance and conduct a meaningful review of processes. Procedures, and dissemination of materials.

Safety and Security Committee Members

Robert Kerns - YCSD Chief of Staff Richard Scarsella- Career Services (retired 5/2024)
Patrick Kelley - YCSD Chief of Security Jasmine Hampton - Career Service (8/2024)
Sherry Cross - YCSD: Choffin CTC Director of Adult Education
Kenyetta Whipple - YCSD - Supervisor of Nursing
Rhonda Kempe - YCSD: Choffin CTC Student Services/Marketing
William Lillie - YCSD: Choffin CTC Financial Aid/Student Support Associate

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Summary

Choffin Career and Technical Center Adult Education is a non-residential institution offering career and technical education.

Choffin Career and Technical Center is unequivocally opposed to the misuse of lawful drugs and the possession and use of unlawful drugs. Pursuant to the requirements of the Drug-Free School and Community Act Amendments of 1989 (PL 101-226), Choffin Career and Technical Center has adopted and implemented drug and alcohol policies and programs designed to prevent drug and alcohol problems within the organizational setting. These policies are aligned with Youngstown City School District Policies. The policies and programs are designed to identify problems at the earliest stage, motivate the affected individuals to seek help, and to direct the individual toward the best assistance available.

The management and enforcement of Choffin CTC Alcohol and Drug policy and programs present unique challenges due to non-residential life. Student violations are typically due to students' positive drug tests that frequently suggest students stopped using marijuana in the recent two months of attending school as all students are required to be drug-free prior to clinical rotations. In this case students are counseled, advised and retested during random checks. Other drugs or alcohol found in tested students is atypical. Therefore, rather than faced with on-campus violations of alcohol and drug laws and conduct policies, the Safety and Security Committee prevention plan focuses on the impact of alcohol use and abuse that occurs off-campus and within the family dynamics; thus, placing the emphasis on recognizing the signs and symptoms of use/abuse and external resources available for treatment rather than enforcement actions on campus.

Goals for Choffin CTC Adult Education Drug and Alcohol Abuse Prevention Plan

1. To support a culture and atmosphere free from alcohol and other drug use and abuse on the campus community
2. To develop and disseminate information for the members of the campus community regarding alcohol and other drug issues for the purpose of awareness, education, and prevention
3. To make the campus community aware of the availability of alcohol and other drug intervention services such as counseling, referral to in-patient and out-patient treatment, and provide ongoing support for students, faculty, and staff.

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The Safety and Security Committee met on September 22, 2023 to discuss both DAAPP and Clery Act. Studies have shown sexual assault and alcohol or drugs often go hand-in-hand. The same is true for sexual abuse and addiction. Substances can play a role both before and after unwanted sexual activity. People involved in sexual violence or sexual aggression are often under the influence of drugs or alcohol. In the aftermath of sexual abuse or sexual assault, alcohol and drugs can be a way for victims to numb the emotional pain, shame, guilt, and fear they feel. The committee's agenda was the following:

Agenda:

1. Discuss Federal Findings report regarding Crime Awareness and Drug preventions
2. Review current policy in Adult Education Catalog and on website
 1. [Annual Security Report](#), [Safety Survey](#), [Adult Education Catalog](#)
3. [Project Plan Document](#), [Timely Warning Guide](#), [Explaining Hate Crimes](#), Essential [Considerations for Campus Security Hate Crimes](#), Dating Violence
4. Trainings
5. [2023 Webinar Series: Clery Crimes Spotlight](#)
Thursday, November 09, 2023 2:00 PM - 3:30 PM EDT
6. [Virtual Clery Act Training Seminar](#) - November 2023 November 13-17, 2023, 12:30 - 4:30 PM ET over three days
7. [Complying with Drug Free Schools And Campuses](#)
8. Invited to Adult Education Resource Classroom
9. Address required actions
10. Next meeting date: Dec., 18, 2023

Action items after discussion

- ☐ Make required Safety and Security policy changed as indicated in Federal finding report
- ☐ Team review changes LIVE via Google Doc.
- ☐ Distribute new policy to staff and students prior to Oct. 1
- ☐ Distribute electronic copies to staff and students prior to Oct 1
- ☐ Post DAAPP information in bathrooms, hallways, Choffin Express, LRC - Prevention
- ☐ Simplify DAAPP and have separate document with JUST DAAPP
- ☐ Place Security log, Security Manual in Google classroom
- ☐ Place DAAPP, Code of Conduct and related documents in Google classroom
- ☐ Attend Nov. Trainings

The Safety and Security Committee reviewed materials and the ChoffinCTCAdultEd website to address compliance issues. The Safety and Security Committee revised sections of the Student catalog and made separate documents to address DAAPP.

The Safety and Security Committee met on January 12, 2024 to discuss both DAAPP and Clery Act.

Agenda

1. [2023 Choffin AdEd Safety and Security Report](#)
2. [Crime Log](#)
3. Review last Meeting Action Items
 - a. Make required Safety and Security policy changes
 - b. Team review changes LIVE via Google Doc.
 - c. Distribute new policy to staff and students prior to Oct. 1:
 Choffin CTC Adult Ed. DAAPP Policy and Distribution.pdf
 - d. Distribute electronic copies to staff and students prior to Oct 1
 - e. Posted DAAPP information in bathrooms, hallways, Choffin Express, LRC - Prevention
 - f. Simplify DAAPP and have separate document with JUST DAAPP: See above
 - i.  Biennial Review DAAPP 2023-2025
 - g. Placed Security log, Security Manual in Student Google classroom
 - h. Place DAAPP, Code of Conduct and related documents in Google classroom
4. Safety Checks - Adult Education
 - a. Defibrillator
 - b. Building Security Discussion

Action items

- ☐ Fall 2024 - Collect crime information for Choffin campus
- ☐ Mr. Kelly will fill out Crime log and crime log will go on updated website
- ☐ Update website
- ☐ Team will meet 2x a year
- ☐ DAAPP information in the hallways
- ☐ Link to Free Clery Act Training: <https://www.clerycenter.org/titleix>

The Safety and Security Committee met on August 23, 2024:

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Notes - Clery Act Team Meeting 12/18/23 - Unanimous adoption with no changes

Started at 12:00pm

Agenda 8/23/24

1. Welcome
2. Review last meeting action steps

Action items

- Fall 2024 - Collect crime information for Choffin campus
- Clery Act Crime Log Report
- Mr. Kelly will fill out Crime log and crime log will go on updated website
- Update website
- Team will meet next a year
- DAAPP information in the hallways
- Link to Free Clery Act Training: <https://www.clerycenter.org/titleix>

3. Crime Information - Chief Kelly

- Waiting to receive information from Chief Kelly - received

4. Crime Log: Clery Act Crime Log Report

5. Review updated DAAPP report: New page created on website- <https://choffinctcadulted.com/daapp>

6. Safety and Security concerns -

- Last meeting concern of inoperative defibrillator - The defibrillator was replaced on the 3rd floor
- Security Summer Hour barriers:

Professional Development Topics

- Crime Awareness & Drug Abuse Prevention Program - April 8 FA Solutions provided
- Vector training
 - Aug. 2024-Nov. 2024
 - 1. Building Supportive Communities: Clery Act and Title IX
 - 2. Discrimination Awareness in the Workplace
 - 3. General Ethics in Workplace
 - 4. Student Alcohol and Substance misuse (This will cover DAAPP)Notes
- Barrier Summer hour applicant entry

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- We now have an online application and payment that helps with the situation.
- Technology dept has a ringer that students can press for entry.
- Clarity on summer hours will help.

Action items

- ☐ By Sept. 25, 2024 students will be made aware and sign off that they received the Clery Act and DAAPP information - Kempe and Hampton
- ☐ Oct. 1, 2024 submit Crime information to the Federal Dept. of Education _ Kempe
- ☐ Place posters in the hall - Hampton
- ☐ Update resources in the LRC room - Hampton
- ☐ Update Bi-annual Review information - Cross to place on line

Next Meeting January 17, 2025 at 12:00

Choffin Career and Technical Center Awareness CampaignsChoffin Adult Education Community Resource Guide

This guide is a resource to students and staff to assist them in navigating the community resources available to them.

Table of Contents

211 Help Center	3
Addictions and Behavioral Health Services Help	3
Careers and Jobs	4
Emergency Services	4
Food Pantries and Meals	5
Healthcare Services (Sick, Dental)	6
Housing	7
Housing (Shelters)	8
Public Services	10
Rent and Utility Assistance	10
Victim of Sexual Assault	11

Student Resource Center

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Choffin CTC Adult Education has an online learning platform through Google Classroom. The Student Resource Center classroom is informational and educates students to use alcohol safely in order to establish a lifelong pattern of moderation in drinking or abstaining and recognize harmful behaviors associated with drinking and drug use. The goal is to educate students in making good decisions regarding alcohol, set limits on the number of drinks, understanding the amount of alcohol in the standard drink, stop drinking at a predetermined time, and choose to consume less alcohol overall. Information on participating in this learning platform will be placed on the website.

Ongoing Drugs and Alcohol Material Distribution

Provide literature, brochures, and educational information through Google Classroom and within the Learning Resource Center on campus where Informational leaflets can be found. Flyers are posted in restrooms and common areas within the Adult Education floor. .

Alcohol and Drug Abuse Prevention Program Policy

I Policy

DRUG PREVENTION PROGRAM

Drugs and Alcohol (Drug-Free School and Community Act of 1989)

Choffin Career and Technical Center is unequivocally opposed to the misuse of lawful drugs and the possession and use of unlawful drugs. Pursuant to the requirements of the Drug-Free School and Community Act Amendments of 1989 (PL 101-226), Choffin Career and Technical Center has adopted and implemented drug and alcohol policies and programs designed to prevent drug and alcohol problems within the organizational setting. These policies are aligned with Youngstown City School District Policies. The policies and programs are designed to identify problems at the earliest stage, motivate the affected individuals to seek help, and to direct the individual toward the best assistance available.

Student & Employee Compliance with Choffin Career and Technical Center Drug and Alcohol Policies

All Choffin Career and Technical Center students and employees are expected to abide by the terms of the school's policies. A student and/or employee found to be in possession or illegally using drugs and/or alcohol may be subject to appropriate sanctions. Such sanctions may include:

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- Referral prosecution,
- Termination of employment, and/or
- Reprimand, probation, suspension or expulsion.

A disciplinary sanction may include the completion of an appropriate rehabilitation program. Students and employees are guaranteed due process.

Standards of Conduct

Choffin Career and Technical Center is committed to maintaining a building free of illegal drugs or the unlawful use of alcohol or illicit drugs. It is the policy of Choffin Career and Technical Center not to permit the possession, consumption, and sale of alcoholic beverage on building grounds in accordance with the laws of the State of Ohio, the regulations of the Ohio Department of Commerce, Division of Liquor Control (DOLC) and the policies of Choffin Career and Technical Center. Choffin Career and Technical Center has the responsibility of upholding federal, state, and local laws regarding the use of drugs and alcohol. Students who choose to possess or use unlawful drugs or misuse lawful drugs or alcohol subject themselves to both arrest and prosecution, and Choffin Career and Technical Center action.

Health Risks

Health effects of alcohol:

Alcohol is a central nervous system depressant that is rapidly absorbed from the stomach and small intestine into the bloodstream. A standard drink equals 0.6 ounces of pure ethanol, or 12 ounces of beer; 8 ounces of malt liquor; 5 ounces of wine; or 1.5 ounces (a “shot”) of 80 proof distilled spirits or liquor (e.g., gin, rum, vodka or whiskey).

Risks	Possible Health Effects
Intoxication	Intoxication can impair the brain function and motor skills. Intoxication increases the risk of death from car accidents, the leading cause of death of college-aged people.
Heavy Drinking	Heavy drinkers have a greater risk of liver disease, heart disease, sleep disorders, depression, stroke, bleeding from the stomach, STDs, and several types of cancer. They may have problems managing diabetes, high blood pressure, and other conditions.

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Injuries	Drinking too much increases your chances of being injured or even killed. Alcohol is a factor, for example, in about 60% of fatal burn injuries, drowning and homicides; 50% of severe trauma injuries and sexual assaults; and 40% of fatal motor vehicle crashes, suicides and fatal falls.
Birth Defects	Drinking during pregnancy can cause brain damage and other serious problems in the baby. Because it is not yet known whether any amount of alcohol is safe for a developing baby, women who are pregnant or may become pregnant should not drink.
Alcohol Use Disorders	Alcoholism or alcohol dependence is a diagnosable disease characterized by a strong craving for alcohol, and/or continued use despite harm or personal injury. Alcohol abuse, which can lead to alcoholism, is a pattern of drinking that results in harm to one's health, relationships or ability to work.

Health effects of commonly abused drugs (illegal or not used as prescribed):

Category	Name	Possible Health Effects
Cannabinoids	Hashish; Marijuana	Cough; frequent respiratory infections; impaired memory and learning; increased heart rate; anxiety; panic attacks; tolerance; addiction.
Depressants	Barbiturates; Benzodiazepines (Ativan, Valium); Flunitrazepam (Rohypnol); GHB; Methaqualone (Quaalude)	Fatigue; confusion; impaired coordination, memory, judgment; addiction; respiratory depression and arrest; death. Barbiturates- depression; unusual excitement; fever; irritability; poor judgment; slurred speech; dizziness; life-threatening withdrawal. Benzodiazepines- dizziness. Flunitrazepam- visual and gastrointestinal

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		disturbances; urinary retention; memory loss for the time under the drug's effects. GHB- drowsiness; nausea/vomiting, headache; loss of consciousness; loss of reflexes; seizures; coma; death. Methaqualone- depression; poor reflexes; slurred speech; coma.
Dissociative Anesthetics	Ketamine; PCP and analogs	Memory loss; numbness; nausea/vomiting. Ketamine- at high doses; delirium; depression; respiratory depression and arrest. PCP- possible decrease in blood pressure and heart rate; panic; aggression; violence/loss of appetite; depression.
Hallucinogens	LSD; Mescaline; Psilocybin;	Altered states of perception and feeling; nausea; persisting perception disorder (flashbacks). LSD and Mescaline- increased body temperature, heart rate, blood pressure; loss of appetite; sleeplessness; numbness; weakness; tremors. LSD- persistent mental disorders. Psilocybin- nervousness, paranoia.
Opioids and Morphine Derivative	Codeine (Robitussin); Fentanyl (Duragesic); Heroin; Morphine; Opium; Oxycodone HCL; Hydrocodone; Bitartrate; Acetaminophen	Nausea; constipation; confusion; sedation; respiratory depression and arrest; tolerance; addiction; unconsciousness; coma; death. Codeine- less analgesia, sedation, and respiratory depression than morphine. Heroin- Staggering gait
Stimulants	Amphetamine; Cocaine; MDMA; Methamphetamine; Methylphenidate; Nicotine	Rapid or irregular heart beat; reduced appetite; weight loss; heart failure; nervousness; insomnia. Amphetamine- rapid breathing/tremor; loss of coordination; irritability; anxiousness, restlessness; delirium; panic, paranoia; impulsive behavior; aggressiveness tolerance; addiction; psychosis. Cocaine- increased temperature/chest pain;

		respiratory failure; nausea; abdominal pain; strokes; seizures; headaches; malnutrition; panic attacks. MDMA- Mild hallucinogenic effects; increased tactile sensitivity; empathetic feelings/impaired memory and learning. Methamphetamine- aggression; violence; psychotic behavior/memory loss; cardiac and neurological damage; impaired memory and learning; tolerance; addiction. Nicotine- additional effects attributable to tobacco exposure; adverse pregnancy outcomes; chronic lung disease; cardiovascular disease; stroke; cancer; tolerance; addiction.
Other Compounds	Anabolic Steroids; Dextromethorphan; Inhalants	Steroids- Hypertension; blood clotting and cholesterol changes; liver cysts and cancer; hostility and aggression; acne; prostate cancer and other reproductive abnormalities. Dextromethorphan- Memory loss; numbness; nausea and vomiting. Inhalants- Unconsciousness; cramps; weight loss; muscle weakness; depression; memory impairment; damage to cardiovascular and nervous systems; sudden death.

For more information visit <http://www.drugabuse.gov/DrugPages/DrugsofAbuse.html>.

DRUG ABUSE PREVENTION PROGRAM HELP CENTERS

Choffin Career and Technical Center utilizes the following services for individuals suffering from drug or alcohol abuse. In addition, please dial 211 for essential community services references other than those listed. In case of emergencies please call 911 for immediate help.

Youngstown, OH Free Rehab Centers:

- [Meridian HealthCare - South Campus](#) - 550 West Chalmers Avenue, Youngstown, OH - 44511, (330) 746-7829
- [Meridian HealthCare - Boardman Campus](#) - 8255 South Avenue, Youngstown,

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OH - 44512, (330) 797-0070

- [Turning Point Counseling Services Inc](#) - 611 Belmont Avenue, Youngstown, OH - 44502, (330) 744-2991
- [Travco Behavioral Health Inc](#) - 8261 Market Street, Boardman, OH - 44512, (330) 286-0050
- [Community Counseling Center](#) - 2201 East State Street, Hermitage, PA - 16148, (724) 981-7141
- [Compass Behavioral Health](#) - 535 Marmion Ave., Youngstown, OH- 44502 (330)782-5664

Choffin Career and Technical Center Adult Education Programs also subscribes to the Drug Abuse Prevention Program adopted by the Youngstown City School District.

Choffin Career and Technical Center Student Sanctions

In cases of civil or criminal action against a Choffin Career and Technical Center student, Choffin Career and Technical Center does reserve the right, for educational purposes, to review any action taken by authorities. Choffin Career and Technical Center may, at its discretion, introduce further sanctions if the student's conduct has interfered with the Choffin Career and Technical Center exercise of its educational objectives or responsibilities to its members.

Youngstown City School District Board Policy 3122.01 - DRUG-FREE WORKPLACE

The Board of Education believes that quality education is not possible in an environment affected by drugs. It will seek, therefore, to establish and maintain an educational setting which meets the requirements in the Drug-Free Workplace Act.

In compliance with the Act, the Board prohibits the manufacture, possession, use, distribution, or dispensing of any controlled substance, including alcohol, by any member of the District's professional staff at any time while on District property or while involved in any District-related activity or event. Any staff member who violates this policy shall be subject to disciplinary action in accordance with District guidelines and the terms of collective bargaining agreements.

The Superintendent shall establish whatever programs and procedures are necessary to meet the

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Federal certification requirements but which also comply or do not interfere with collective bargaining agreements.

The Board shall not permit the manufacture, possession, use, distribution, or dispensing of any controlled substance, alcohol, and any drug paraphernalia as the term is defined by law, by any member of the District's professional staff at any time while on District property or while involved in any District-related activity or event. Any staff member who violates this policy shall be subject to disciplinary action in accordance with District guidelines and the terms of collective bargaining agreements.

The Superintendent shall establish guidelines that ensure compliance with this policy and that each staff member is given a copy of the standards regarding unlawful possession, use, or distribution of illicit drugs and alcohol by staff and informed that compliance with this requirement is mandatory. Such guidelines shall provide for appropriate disciplinary actions, if and when needed, which comply with the terms of any negotiated agreement.

A student admitted to Choffin Career and Technical Center accepts the responsibility to conform to all Choffin Career and Technical Center rules and regulations. Proven failure to meet this obligation will justify appropriate disciplinary sanctions, including expulsion, disciplinary probation or reprimand, and termination from programs.

Local, State and Federal Laws and Sanctions

Applicable legal sanctions under local, state or federal law for the unlawful use, possession or distribution of illicit drugs or alcohol are set forth in the referenced laws and are available upon request from an Adult Education Supervisor.

Local State

Ohio Revised Code Chapter 2925 – Drug Offenses 3719 – Controlled Substances 4301 – Liquor Control Laws

Federal

Federal (Harrison) Narcotic Act Federal Narcotic Drugs Import and Export Act Federal Food Drug and Cosmetic Act Federal Alcohol Administration

These sanctions can include probation, fines, driver's license suspension, and/or incarceration. Future revisions, amendments, or additions to these or other applicable codes are incorporated into this policy by this reference.

Youngstown City School District Board Policy 5530 - DRUG PREVENTION

The Board of Education recognizes that the misuse of drugs is a serious problem with legal,

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physical, and social implications for the whole school community.

As the educational institution of this community, the schools should strive to prevent drug abuse and help drug abusers by educational, rather than punitive, means.

For purposes of this policy, "drugs" shall mean:

- A. all dangerous controlled substances as so designated and prohibited by Ohio statute;
- B. all chemicals which release toxic vapors;
- C. all alcoholic beverages;
- D. any prescription or patent drug, except those for which permission to use in school has been granted pursuant to Board policy;
- E. anabolic steroids;
- F. any substance that is a "look-alike" to any of the above.

The Board prohibits the use, possession, concealment, or distribution of any drug or any drug-related paraphernalia as the term is defined by law, or the misuse of a product containing a substance that can provide an intoxicating or mood-altering effect on school grounds, on school vehicles, and/or at any school-sponsored event.

It further establishes a drug-free zone within 1000 feet of any facility used by the District for educational purposes.

The Superintendent shall prepare guidelines for the identification, amelioration, and regulation of drug use in the schools. Such guidelines shall:

- A. emphasize the prevention of drug use;
- B. provide for a comprehensive, age-appropriate, developmentally-based drug and alcohol education and prevention program which:
 - 1. addresses the legal, social, psychological, and health consequences of drug and alcohol use;
 - 2. provides information about effective techniques for resisting peer pressure to use illicit drugs and alcohol;
 - 3. assists students to develop skills to make responsible decisions about substance

abuse and other important health issues;

4. promotes positive emotional health, self-esteem, and respect for one's body;
 5. meets the minimal objectives as stated in the essential performance objectives for health education as established by the State Department of Education;
- C. include a statement to students that the use of illicit drugs and the unlawful possession and use of alcohol is wrong and harmful;
- D. provide standards of conduct that are applicable to all students and which clearly prohibit, at a minimum, the unlawful possession, use, or distribution of illicit drugs and alcohol by students on school premises or as a part of any school activity;
- E. include a clear statement that disciplinary sanctions, up to and including expulsion and referral for prosecution, will be imposed on students who violate the school standards of conduct and a description of those sanctions;

The sanctions may include, together with punitive action, voluntary referral to appropriate persons or agencies for screening and assessment. Such referral may only be made to qualified and properly licensed individuals or programs.

- F. provide information about any drug and alcohol counseling and rehabilitation and reentry programs available to students and provide procedures to direct students and their parents to the appropriate programs;
- G. require that all parents and students be given a copy of the standards of conduct regarding the unlawful possession, use, or distribution of illicit drugs and alcohol by students;
- H. require the notification to parents and students that compliance with the standards of conduct is mandatory;
- I. provide a biennial review of the School District's program to determine its effectiveness and implement changes as needed and to ensure that disciplinary sanctions are consistently enforced;
- J. provide for a student assistance program which includes guidelines for prevention, intervention, referral, treatment, and after-care. Such a program must be comprehensive in nature addressing all issues affecting students' academic, social, and emotional well being in the educational setting which may negatively affect behavior and interfere with their ability to learn;

- K. establish means for dealing with students suspected of drug use or suspected of possessing or distributing drugs in school and ensure that the District's policy and administrative guidelines on Search and Seizure Policy 5771 and AG 5771, Suspension and Expulsion Policy 5610 and AG 5610, and Permanent Exclusion Policy 5610.01 and AG 5610.01 are complied with fully.

The Superintendent shall establish administrative guidelines necessary to implement this policy. Such guidelines shall ensure that the proper notice regarding the use of anabolic steroids is posted in each of the District's locker rooms used by students in grades 7-12.

FEDERAL PENALTIES AND SANCTIONS FOR ILLEGAL POSSESSION OF A CONTROLLED SUBSTANCE

21.U.S.C. 844 (a)

1 st conviction: Up to 1 year imprisonment and fined at least \$1,000.00 but not more than \$100,000.00 or both

After 1 prior drug conviction: At least 15 days in prison, not to exceed 2 years and fined at least \$2,500.00 but not more than \$250,000.00 or both.

After 2 or more prior drug convictions: At least 90 days in prison, not to exceed 3 years and fined at least \$5,000.00 but not more than \$250,000.00 or both.

Special sentencing provisions for possession of crack cocaine: Mandatory at least 5 years in prison, not to exceed 20 years and fined up to \$250,000.00 or both if:

- A) 1 st conviction and the amount of crack possessed exceeds 5 grams.
- B) 2 nd crack conviction and the amount of crack possessed exceeds 3 grams.
- C) 3 rd or subsequent crack conviction and the amount of crack possessed exceeds 1 gram.

22. U.S.S. 853 (a) (2) and 881 (a) (7)

Forfeiture of personal and real property used to possess or to facilitate possessions of a controlled substance if that offense is punishable by more than 1-year imprisonment. (See special sentencing provisions re: crack) 21.

U.S.C. 881 (a) (4)

Forfeiture of vehicles, boats, aircraft or any other conveyance used to transport or conceal a controlled substance.

21. U.S.C. 844 (a)

Civil fine of up to \$10,000.00 (Pending adoption of final regulations).

21. U.S.C. 853 (a)

Denial of Federal benefits, such as student loans, grants, contracts, and professional and commercial licenses, up to 1 year for 1st offense, up to 5 years for 2nd and subsequent offenses.

18. U.S.C. 922 (g)

Ineligible to receive or purchase a firearm.

Miscellaneous:

Revocation of certain Federal licenses and benefits, e.g., pilot licenses, public housing tenancy, etc., are vested within the authorities of individual Federal agencies.

STATE LAWS, PENALTIES AND SANCTIONS FOR DRUG OFFENSES

- 2925.02 Corrupting another with drugs.
- 2925.03 Trafficking, aggravated trafficking in drugs.
- 2925.04 Illegal manufacture of drugs – illegal cultivation of marihuana – methamphetamine offenses.
- 2925.041 Illegal assembly or possession of chemicals for manufacture of drugs.
- 2925.05 Funding, aggravated funding of drug or marihuana trafficking
- 2925.06 Illegal administration or distribution of anabolic steroids.
- 2925.09 Unapproved drugs – dangerous drug offenses involving livestock.
- 2925.11 Possession of controlled substances.
- 2925.12 Possessing drug abuse instruments.
- 2925.13 Permitting drug abuse.
- 2925.14 Drug paraphernalia
- 2925.22 Deception to obtain a dangerous drug
- 2925.23 Illegal processing of drug documents.
- 2925.24 Tampering with drug
- 2925.31 Abusing harmful intoxicants
- 2925.32 Trafficking in harmful intoxicants – improperly dispensing or distributing nitrous oxide
- 2925.33 Possessing nitrous oxide in motor vehicle
- 2925.36 Illegal dispensing of drug samples
- 2925.37 Counterfeit controlled substance offenses
- 2925.38 Notice of conviction of professionally licensed person sent to regulatory, licensing board or agency
- 2925.55 Unlawful purchase of pseudoephedrine product
- 2925.56 Unlawful sale of pseudoephedrine product
- 2925.57 Illegal pseudoephedrine product transaction scan
- 2925.58 Unlawful sale of pseudoephedrine product to minor – affirmative defense

II Biennial Review

The Drug-Free Schools and Communities Act (DFSCA) articulated through Education Department General Administrative Regulations (EDGAR) Part 86, that institutions complete a biennial review. In compliance with the regulation, the Safety and Security Committee will meet on an annual basis to discuss and plan any updates that need to be addressed based on the review objectives of: 1) determining program effectiveness and identifying and implementing needed changes, and 2) enforcement of sanctions. Measuring enforcement consistency is based upon the number of drug- and alcohol-related legal offenses and referrals for counseling and treatment of Choffin CTC Adult Education students and staff.

Safety and Security Committee Members

Robert Kerns - YCSD Chief of Staff

Patrick Kelley - YCSD Chief of Security

Sherry Cross - YCSD: Choffin CTC Director of Adult Education

Kenyetta Whipple - YCSD - Supervisor of Nursing

Rhonda Kempe - YCSD: Choffin CTC Student Services/Marketing

III Notification of DAAPP

Choffin Career and Technical Center Adult Education Programs will provide information through lecture-style presentations, printed materials, and website updates to all students and employees. Students and employees have multiple opportunities to access and review materials. Paper copies of all materials are available at the student or staff request.

Students

- Email - When admission applications are received. Students are emailed a copy of the Adult Education Catalog, which has the DAAPP policies.
- Student Interviews - Prior to acceptance into programs, prospective students participate in individual interviews. During the interview, staff explain Choffin's drug and alcohol policy.
- Orientation - During the first week of classes, a review of the following documents is conducted by instructors: a) Adult Education Catalog, and b) Program Handbook. Special emphasis and time is spent on the Clery Act and Choffin DAAPP. Students signed a form kept on file by the program to attest they received and reviewed information in the catalog and handbook.

*Choffin Career and Technical Center: Adult Education * 200 E. Wood St.* Youngstown * OH * 44503 *
(330)744-8723*

Find Your Pathway. Find Your YOU

ChoffinCTCAdultED.Com

Last updated 3/4/2024, 9/23/24

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- Learning Management System - Students have access to and are invited to join Choffin's online Student Resource Center, which has Choffin CTC institutional policies, DAAPP, and Clery Act Information

Employees

- On-Boarding - upon hire, staff members sign acknowledgments that they received onboarding materials that include, but are not limited to: the Ohio Educators Code of Conduct, Ohio Ethics Law and Related Statutes, YCSD Policy and Staff Ethics, and YCSD Excellence and Expectations. Many of these materials include YCSD DAAPP information and policies.
- Program Orientation - New employees participate in orientation with their Program Director or the Director of Adult Education, in which policies and procedures are reviewed.
- Learning Management System - Staff have access to and are invited to join Choffin's online Student Resource Center, which has Choffin CTC institutional policies, DAAPP, and Clery Act Information